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| **SERCC Executive Team Meeting****Date and Time: February 24th, 3:30pm-5:00pm****Location: TEAMS**  |

**Agenda**

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| **Time CDT**  | **Topic** | **Proponent(s)** | **Attachment** |
| 3:30 pm  | Welcome | Chair-Dr. Sutor |  |
| 3:35 pm | * Outreach efforts
 | Nicole |  |
| 3:45 pm | * Data
	+ Census
	+ County of residence (county distribution)
	+ Mobile Crisis
 | Nicole |  |
| 4:00pm | * Budget and Finance
 |  Margaret/Nicole |  |
| 4:20 pm | * Staffing
	+ Updates
 | Nicole |  |
| 4:35 pm | Governance Discussion  | Amy |  |
| 4:50 pm | Mental Health Bill Language | Tim |  |
| 5:00pm  | Adjourn  | All |  |

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| Attendance: **Must have quorum to vote** |

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| **Member** |  | **Member** |  | **Voting Member** |  |
| Tim Hunter |  | Jamie Swift |  | Dr. Sutor |  |
| Nicole Mucheck |  | Brian Barnes |  | Dr. Hoffmann |  |
| Amy Becker |  | Clare Larsen |  | Nina Arneson |  |
| Ken Varble |  |  |  | Courtney Lawson |  |
| Rebecca Spartz |  |  |  | Dr. Clements |  |
| Mika Baer |  |  |  |  |  |
| Margaret Vimont |  |  |  |  |  |

X= attending; 0 = absent

Minutes of the February 24, 2022, SERCC Executive Board meeting.

Meeting called to order at 3:32pm.

Minutes from the December 14th and January 27th meetings were reviewed, and motion made by Nina Arneson and seconded by Dr. Hoffman to approve both meeting minutes, motion passed unanimously.

Budget/Finance – Ken Varble presented the 2021-year end finance documents. One clarification question regarding the depreciation formula/calculation of fixed assets (computer equipment, office furniture, etc.). A clarifying question regarding the variance for the 2021 budget; which is due to the fact that when creating the 2021 budget Nexus was making best guesses for each budget category since SERCC is a new program and there were so many unknowns prior to opening and during the first months of being open. Ken Varble also gave an update on the statues of health plan contracts which allows Nexus to bill health plans for services provided to consumers; there are still some contracts being negotiated and thus billing is behind but multiple contracts are in place with billing beginning in February and March. The 2022 SERCC budget was also reviewed by Ken Varble. There was some discussion around the child psychiatry services cost and revenue and if the revenue would cover the cost. Question regarding if the 2022 budget had been reviewed by the finance committee.

Outreach Update - Nicole Mucheck gave an update regarding the outreach efforts Nexus is using to increase usage of SERCC. Outreach efforts focused on LE in the first quarter with law enforcement kits (provided to LE across all CREST Counties) and Cit training. Other outreach efforts include:

* Hope note valentines such as doc recovery and other locations
* Community presentations
* Phone number added to the line on many
* KTTC interviews
* Calls to EDs
* Letting mobile response partners know how many beds are available.
* Contract and ET3 underway
	+ 2 referrals have come up
	+ They call for a residential bed, but they did not.  They did offer triage and time in the clinic. This could have worked if the individuals wanted to stay the night in the clinic.
	+ Case management and DECO has been engaged to do some future planning and reaching out before the crisis occurs.
	+ Working on the telemed process to evaluate individuals for acute health concerns without being sent out to another partner.
	+ 25 responses to 180+ surveys that were sent out.
	+ Responses have been very positive
	+ 1 response only indicated that they did not meet the expectation
	+ Next quarter they are targeting schools and creating some posters that will go up in the schools.
	+ Considering social media page and possibly a video to show in health class.

Outreach focus for 2nd quarter will be on schools beginning with the CREST Counties high schools. There was some discussion regarding outreach to the emergency departments and working with the medical partners to increase knowledge about SERCC and process details. Courtney Lawson mentioned needing outreach to the community service providers.

Staffing Update – there are 7 FTEs open and actively working through the hiring processes. Part-time MHPs are filling some gaps due to the open MHP FTEs. There is staff overtime filling gaps for the open DSP positions. SERCC leadership team is fostering the culture of support and training for young/new to the mental health field staff gaining experience at SERCC and then being positive when/if those staff move onto positions outside of SERCC.

Governance Agreement – the GA states that the Ex. Board will review the GA in the first quarter of every year for any updates/modifications. If there are any updates/modifications let Amy Becker know. Margaret Vimont will resend the OneHub link to access the GA.

Data Update – Nicole Mucheck presented an overview of the SERCC data so far in 2022. Nicole and staff are working on a year end 2021 data report. If there are follow up questions regarding the data reach out to Nicole Mucheck.

Margaret Vimont made a FYI statement about Nexus opening a youth shelter facility in Dakota County and the plan currently is that Nicole Mucheck will supervise the Director of this new facility. Nexus plans to shift the SERCC budget accordingly when the facility opens.

Mental Health language – Tim Hunter provided an update regarding the mental health bill language change specific to youth residential service similar to the adult residential service language and billing process. Looks like the language fits into 245A but still unclear on how the billing process will work. Working with DHS regarding both the language and the finance/billing process. This update is for awareness and no action needed from the Ex. Board at this point in time. Tim will send the draft language to everyone for review with a reminder that this is draft language and most likely will change before a bill goes to the Legislature.

Motion to adjourn made by Nina Arneson and seconded by Dr. Hoffmann and motion passed unanimously, meeting closed at 4:54pm.