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| **SERCC Executive Team Meeting****Date and Time: March 24th, 3:30pm-5:00pm****Location: TEAMS**  |

**Agenda**

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| **Time CDT**  | **Topic** | **Proponent(s)** | **Attachment** |
| 3:30 pm  | Welcome and minutes approval  | Chair-Dr. Sutor |  |
| 3:35 pm | * Current census
 | Nicole |  |
| 3:45 pm | * 2021 year-end review
 | Nicole |  |
| 4:30pm | * Budget and Finance
 |  Margaret/Nicole |  |
| 4:20 pm | * Children’s bill update
 | Tim |  |
| 4:35 pm | * Governance Discussion
 | Amy |  |
| 4:50 pm | * Staffing- workforce opportunity
	+ HF 3215
 | Tim |  |
| 5:00pm  | Adjourn  | All |  |

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| Attendance: **Must have quorum to vote** |

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| **Member** |  | **Member** |  | **Voting Member** |  |
| Amy Becker |  | Amy Thompson |  | Dr. Sutor |  |
| Tim Hunter |  | Erin Sexton |  | Nina Arneson |  |
| Nicole Mucheck |  |  |  | Dr. Hoffmann |  |
| Ken Varble |  |  |  | Amy Rauchwarter |  |
| Mika Baer |  |  |  | Dr. Clements |  |
| Jennifer Jiang |  |  |  | Courtney Lawson |  |
| Margaret Vimont |  |  |  |  |  |

X= attending; 0 = absent

Minutes of the March 24, 2022, SERCC Executive Board meeting.

Meeting called to order at 3:31pm, motion made by Amy Rauchwarter and second by Nina Arneson, motion passed unanimously.

Minutes from the February 24th meeting were reviewed, and motion made by Dr. Hoffmann and seconded my Nina Arneson, motion passed unanimously.

Ken Varble began the finance discussion with a note that the finance committee is still looking for some clarification regarding the 2022 budget after March financials are wrapped up with possible changes to the 2022 budget based on the first quarter of 2022 SERCC services actuals. Ken Varble and Amy Becker will clarify with Finance Committee that at the end of each meeting the committee does need to make an official recommendation to the Ex. Board based on the meeting discussion/budget. Ken Varble went onto discuss the February financials for SERCC. Ken noted that Nexus is floating funds to SERCC in the amount of about $300,000+. Dr. Sutor asked about the turn around time in billing to 3rd parties and the typical delay is 30-45 days now that Nexus as all health plan contracts in place. Ken noted that census numbers in SERCC-Residential are starting to move up toward the anticipated numbers the 2022 budget was based on. He also noted that a recent COVID shut down to the Youth wing has impacted the census. Ken moved onto updating the health plan contracts process, most contracts are in place and the team is working on billing the services to date. Question was asked about any discounts regarding billing and Ken doesn’t anticipate seeing any discounts.

Nicole Mucheck began the current census discussion noting the recent COVID exposure on the Youth side of SERCC-Residential and that the Youth side was closed to new admissions for about 5 days during the COVID exposure. For February the census numbers ended just shy of the anticipated numbers (6 adults and 4 youth). Nicole updated regarding the outreach SERCC is doing to bring awareness to SERCC services and open SERCC-Residential beds. The outreach to law enforcement is wrapping up and not SERCC will move onto schools. SERCC is also exploring social media outreach opportunities and is continuing to give community presentations.

Nicole Mucheck and Jennifer Peterson presented the 2021 year-end data presentation. Nicole and Jen highlighted the SERCC and mobile crisis data from 2021. The presentation included data overall and CREST County breakdown in addition to mission moments and updates about SERCC processes. Nicole also discussed possible outreach ideas based on the data to populations which are underserved through SERCC such as transgender, BIPOC, etc. Nicole then moved to discuss opportunities that SERCC is looking at based on some challenges or barriers experienced such as transportation, COVID, housing, State policy changes, etc. Nicole moved onto SERCC’s vision forward; mentioning outreach efforts and service expansion ideas and the consistency goals for mobile crisis hubs regarding stabilization initial contacts. Comments about adding definitions such as for screening, stabilization, etc. to make the presentation clearer.

Tim Hunter updated regarding the children’s bill. DHS is providing ongoing technical assistance regarding the policy language. The is also ongoing discussion regarding the fiscal side of this bill, DHS did confirm there will be a fiscal note but unsure what it will be at this point in the process.

Amy Becker closed the loop regarding the Governance Agreement discussion and that there haven’t been any modifications sent in for review. The Governance Agreement discussion will be reviewed again early 2023 and if there are any modifications before then to connect with Amy Becker.

Tim Hunter noted the federal funds which may be coming specific to mobile crisis and crisis center workforce relief grant funds for the retention and development of staff. The bill for these funds has not yet passed but will possibly see the grant application in the Fall with due dates by end of the year.

Dr. Sutor noted that he will transition out of the Chair role and Nina Arneson will transition into the Chair role in June. At that time the Ex. Board will elect a new Vice-Chair. Encouraged members to be thinking about who to nominate for the Vice-Chair position.

Motion to adjourn made by Nina Arneson and second by Dr. Clements, motion passed unanimously. Meeting closed at 4:48pm.